

# SALES INVOICE



windsor telecom®  
numbers you can count on™

Flaviu Radulescu  
Host Global Limited  
1 Exchange Tower  
Harbour Exchange Square,  
Docklands  
London  
E14 9GE

**Please note our change of address:**

1st Floor  
Riverside House  
4 Meadows Business Park  
Blackwater  
Surrey  
GU17 9AB

**Tel:** 0333 123 4000 **Fax:** 0333 123 5000  
**Email:** accounts@windsor-telecom.co.uk

**Invoice Number:** 465057  
**Invoice Date:** 01/10/2017  
**Account Number:** HOSTWAY

## Details Of Charges

Call charges (01/09/2017 to 30/09/2017)	£	46.34
Call revenue (01/09/2017 to 30/09/2017)	£	0.00

*This Invoice is ALSO available to view and download from your online account 'My Windsor', along with an Invoice Summary and an Itemisation file.*

*Visit <https://my.windsor-telecom.co.uk> to access your online account.  
When logged in, click My Account >> My Invoices from the menu bar to see the downloadable files.*

*If you do not have your login details, please contact us by emailing [cs@windsor-telecom.co.uk](mailto:cs@windsor-telecom.co.uk)*

**No payment method set-up. Payment due by return please.  
To set-up a Direct Debit for future payments please complete & return the attached form.**

**If paying via BACS, please use the following details:**  
**Windsor Telecom Plc**  
**Bank Account Number: 06000676**  
**Sort Code: 12-09-61**  
**Bank Of Scotland**

Net Amount Due	£	46.34
VAT at 20%	£	9.27
<b>Total Amount Due</b>	<b>£</b>	<b>55.61</b>

**£25 of Amazon, John Lewis or Marks & Spencer Vouchers**

Simply refer a business contact or friend

Please visit [www.windsor-telecom.co.uk/refer](http://www.windsor-telecom.co.uk/refer)



[www.windsor-telecom.co.uk](http://www.windsor-telecom.co.uk)

# Instruction to your Bank or Building Society to pay by DIRECT DEBIT

Originator's Identification Number

6	0	1	1	9	1
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**Please complete this form in BLOCK CAPITALS**

1. Name and full postal address of your Bank or Building Society branch

To: The Manager
Bank or Building Society
Address:
Postcode:

4. Bank or Building Society A/c No.

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5. Windsor Telecom plc Ref No

HOSTWAY

**6. Instruction to your Bank or Building Society.** Please pay Windsor Telecom plc Direct Debits from the account detailed on this instruction subject to the safeguards assured by The Direct Debit Guarantee. I understand that this instruction may remain with Windsor Telecom plc and, if so, details may be passed electronically to your Bank / Building Society

2. Name(s) of account holder(s)

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3. Branch sort code

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Signature(s):

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Banks and Building Societies may not accept Direct Debit instructions for some types of account

Date:

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Windsor Telecom plc, Riverside House, 4 Meadows Business Park, Camberley, GU17 9AB.  
Tel : 0333 123 4000 Fax : 0333 123 5000  
Registered in England No. 3752620

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This guarantee should be detached and retained by payer

## The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit Windsor Telecom will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Windsor Telecom to collect a payment, confirmation of the amount and date will be given to you at the time of the request
- If an error is made in the payment of your Direct Debit by Windsor Telecom or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society
- If you receive a refund you are not entitled to, you must pay it back when Windsor Telecom asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.